

networking sites such as Facebook, Snapchat, Instagram, etc., forwarding to others a private e-mail or text message that was meant for a single individual and spreading hurtful rumors online.

Anyone who is aware of bullying or is being bullied must report the incident to the administration of the school. The principal will investigate and take the appropriate action to prevent bullying.

DRESS CODE

*******Please put name on all uniform pieces!**

SCHOOL UNIFORM REQUIREMENTS

The purpose of the uniform is to minimize distractions so that an atmosphere conducive to learning is created. Student attire must promote human dignity, cleanliness, and good health. The complete uniform must be neat and always worn throughout the school year except on dress down days and designated out of uniform days. Only a written excuse to the principal as to the necessity of being out of uniform will be acceptable. Final decisions regarding uniform infractions will be made by the administration. The uniform items specified as Uniform Source only, must be purchased from Uniform Source. All other items may be purchased from Uniform Source or other retailers.

SUMMER UNIFORMS

Pre-School – 3K and 4K

- Khaki walking shorts, skorts or skirts (with modesty shorts or bloomers), knee length – **elastic waist required**
- Navy polo with logo (Uniform Source only) – may wear only white short sleeve t-shirt under the polo

K – 3rd

- Girls - Khaki or plaid skort - **no more than 2 inches above knee.** (Uniform Source only)
- Boys – Khaki walking shorts with brown, black or khaki belt
- Navy polo with logo (Uniform Source only) - may wear only white short sleeve t-shirt under the polo

4th – 8th

- Girls – Khaki or plaid skirt or skort (Plaid, Uniform Source only) (**no more than 2 inches above knee**)
- Boys – khaki walking shorts with brown, black or khaki belt
- Navy polo with logo (Uniform Source only) – may wear only white short sleeve t-shirt under the polo

Summer Shoes

- Sneakers for all students – NO Crocs, sandals or neon colors

- Socks – No neon or graphic socks.

Pre-School Girls – 3K and 4K

- Plaid jumper (Uniform Source only) with modesty shorts or bloomers
- White blouse, long or short sleeve, with Peter Pan collar – may wear only white short-sleeve t-shirt under the blouse
- Navy button up sweater or cardigan with school logo (Optional) (Uniform Source only)

WINTER UNIFORMS

Pre-School Girls – 3K and 4K

- Plaid jumper (Uniform Source only) with modesty shorts or bloomers
- White blouse, long or short sleeve, with Peter Pan collar – may wear only white short-sleeve t-shirt under the blouse
- Navy button up sweater or cardigan with school logo (Optional) (Uniform Source only)

Pre-School Boys

- Khaki pants – elastic waist only
- Navy short or long sleeve polo with school logo (Uniform Source only) – may wear only white short-sleeve t-shirt under the polo
- Navy button up sweater or cardigan with school logo (Optional) (Uniform Source only)

K-3rd Girls

- Plaid jumper (Uniform Source only) with modesty shorts (no more than two inches above the knee)
- White blouse, long or short sleeve, with Peter Pan collar – may wear only white short-sleeve t-shirt under the blouse
- Navy cardigan or sweater with school logo (Optional) (Uniform Source only)
- Polyester navy quarter-zip pullover with logo may be worn in the classrooms
- No sweatshirts or fleeces may be worn in the classrooms.

K-3rd Boys

- Khaki pants with brown, black or khaki belt
- Navy short or long sleeve polo with school logo (Uniform Source only) – may wear white short-sleeve t-shirt under the polo.
- Navy button up sweater or cardigan with school logo (Optional) (Uniform Source only)
- Polyester navy quarter-zip pullover with logo may be worn in the classrooms
- No sweatshirts or fleeces may be worn in the classrooms.

4th-8th Girls

- Plaid skirt, knee length, no more than two inches above the knee (finger tip rule), (Uniform Source only) with modesty shorts.
- White long or short sleeve oxford button-down shirt – may wear only white short-sleeve t-shirt under the shirt.
- **7th and 8th Grade Option Only – Chambray long- or short-sleeve oxford button-down shirt.2**

- Navy pullover V-neck vest with school logo (Uniform Source only).
- Polyester navy quarter-zip pullover with logo may be worn in the classrooms with vest underneath.
- No sweatshirts or fleeces may be worn in the classrooms.

4th-8th Boys

- Khaki pants with brown, black or khaki belt
- White long or short sleeve oxford button-down shirt – may wear only wear white short-sleeve t-shirt under the shirt
- **7th and 8th Grade Option Only - Chambray long or short sleeve oxford button-down shirt**
- Navy pullover V-neck vest with school logo (Uniform Source only)
- Plaid or solid navy tie or bow tie daily (Plaid – Uniform Source only)
- Polyester navy quarter-zip pull-over with logo may be worn in the classrooms with vest underneath
- No sweatshirts or fleeces may be worn in the classrooms.

Winter Shoes & Socks for all students

- Sneakers for all students – NO Crocs, sandals or neon colors
- Socks – No neon or graphic socks.
- Girls: Black & white saddle shoes, Keds blue and white saddle shoes or black, brown or navy shoes with a strap; white, navy or black socks (Black, blue or white leggings may be worn but they must cover the ankle.)
- Boys: Brown or black slip-on or tie shoes; white, navy, black or brown socks

4th – 8th Physical Education Uniforms – Required for boys & girls Royal blue mesh shorts – no more than 2 inches above the knee

- Gray crew neck gym shirt with St. Mary's log (Uniform Source only)
- Athletic shoes

SPIRIT DAY – OPTIONAL

EVERY THURSDAY

- Uniform bottoms (Grades K-8)
 - Summer – Students are to wear khaki or plaid bottoms
 - Winter – Boys – khaki slacks; Girls – plaid skirt
- Saint Mary's spirit shirt
- Uniform shoes
- For preschool students – Velcro tennis shoes or Velcro school shoes

Failure to follow the Spirit Day policy will result in a demerit and the possible loss of Spirit Day privileges.

General Guidelines for All Students

- The uniform code should be followed in a spirit of cooperation between students, parents, and the school.

- Uniforms are to be worn properly at all times during school hours and activities. Shirts (knit and button down) **are to be worn tucked in at all times**. All buttons except the top should be buttoned.
- Shoes should be clean and in good condition.
- Socks should be a solid color without brand names or logos.
- Writing on hands/body is not permitted
- Visible body piercing or tattoos are not allowed
- Colored or printed t-shirts are not allowed underneath the uniform
- All uniform pieces should be **clearly labeled with the student's name**.
- All uniforms must be well maintained. This includes repairing tears, replacing buttons, and making sure the uniform is washed regularly and pressed, as needed.
- Jackets may not be worn in school for warmth. The uniform sweater, boy's/girl's quarter-zip pullover and fleece are for this purpose. (Fleece and quarter-zip pullover available at Uniform Source.) **In grades 4-8 the vest must be worn underneath the fleece or pullover.**
- In the winter students should dress for warmth when on the playground.
- Students in grades 4th-8th are to wear athletic shoes and PE uniforms for Physical Education class.

General Guidelines for All Girls – K- 8th

- All skirts/jumpers, skorts are to be an appropriate length (No shorter than two inches above the knee).
- Jewelry – one ring, one watch, one pair of simple earrings (no hoops or dangling)
- Piercings, other than on the ear lobe, are not allowed
- No necklaces **unless of a religious nature**
- No bracelets
- No artificial finger nails
- Girls in grades PK-4th are not allowed to wear make-up or nail polish.
- **Girls in grades 5th-8th may not wear any make-up.** Only clear nail polish, clear lip-gloss or clear Chap Stick is allowed.
- Hair should be combed/brushed and groomed without distracting hairstyles or embellishments. No punk, bleached, colored highlights, spiked, mohawk or rattail hairstyles, etc. will be allowed in school. **The administration reserves the right to make final decisions concerning a student's hair.**

General Guidelines for All Boys – K – 8th

- Boys' hair must be cut over the ears and the **entire ear** must be exposed. It is not permitted to touch their shirt collar. No hair may touch their eyebrows or hang in their eyes. **(Their eyebrows must be clearly seen.)**

- No punk, bleached, colored highlights, spiked, mohawk or rattail hairstyles, etc. will be allowed in school. **The administration reserves the right to make final decisions concerning a student's hair.**
- Jewelry - One ring, one watch (No I watches)
- Necklaces (unless of a religious nature), bracelets and piercings are not allowed.

Out of Uniform days

The privilege to dress out-of-uniform is announced by the principal for special days.

- Appropriate and modest shirts, pants, and skirts must be worn.
- Only shorts that are at least knee length (like the summer uniform shorts) are acceptable. Shorts may be worn only during the times in which the summer uniform is worn. Shorts must meet the same length requirements as skirts.
- For safety reasons students may not wear flip-flops or open-toe shoes. Closed toe shoes are to be worn.
- Short shorts, athletic shorts, leggings, jogger pants, jogging pants, tank tops, and extremely tight or baggy clothing (this applies to jeans also) are unacceptable at all times.
- No jeans with holes may be worn.

Failure to follow the out-of-uniform policy will result in a demerit and the possible loss of out-of-uniform privileges.

Uniform Violations

Students are being asked to follow the dress code throughout the school year. We will be patient with students, but repeated and obvious violations will result in consequences. The system for dress code violation consequences is below:

1st Violation – Infraction in Facts and conference with student.

2nd Violation – Infraction in Facts and conference with parent.

3rd Violation – Demerit in Facts, conference with parent and one day of silent lunch.

4th Violation and Beyond – Demerit in Facts and escalating consequence.

DRIVING/PARKING ON SCHOOL PROPERTY

Drivers will not exceed 15 MPH, drive recklessly on school property or use cell phones or other electronic devices while driving.