

St. Mary's Aftercare Program

2025-2026

St. Mary's School is proud to offer parents a quality after school program under the direction and supervision of St. Mary's School. Our mission is to offer each child the opportunity to play and learn in a Christ centered environment. The program is dedicated to nurturing the whole child – spiritually, intellectually, emotionally, and physically. With this mission in mind, the program is student centered and structured to meet the needs of all students who attend. Students have the opportunity to have a nutritious snack and time to enjoy physical activity upon arriving at the aftercare program. A variety of interactive games and activities, designed to engage the children socially, physically, and mentally are provided. Children with homework are provided a quiet environment and assistance from the aftercare director.

The Aftercare Program will operate each school day from 3:00-5:30 P.M. **PLEASE INQUIRE REGARDING AFTERCARE ON EARLY DISMISSAL DAYS. We will not provide care on days that school is not in session.**

St. Mary's Aftercare Program

2025-2026 Policies and Fees

FULL TIME AFTERCARE:

A registration fee of **\$25.00** and **all registration forms** will be due **prior to attendance**.

Pre-K through 8th **\$181.50** per month, per child

By signing up for **full time aftercare**, you are responsible for paying **\$181.50 per month, per child**, even if your child does not attend the entire week. The aftercare amount will be automatically withdrawn via FACTS on the 15th of each month, or the closest next business day if the 15th falls on a weekend or holiday. August aftercare will need to be paid by check or cash no later than Tuesday, August 26, 2025. The auto withdrawal for full time aftercare begins in September. Please be sure that your FACTS account contains the billing information you wish to have on file for aftercare charges.

August 26	\$181.50 (paid by check/cash)
Sept 15 th	\$181.50
Oct 15 th	\$181.50
Nov 17 th	\$181.50
Dec 15 th	\$181.50

Jan 15 th	\$181.50
Feb 16 th	\$181.50
March 16 th	\$181.50
April 15 th	\$181.50
May 15 th	\$181.50

PART TIME AFTERCARE:

A registration fee of **\$25.00** and **all registration forms** will be due **prior to attendance**.

Pre-K through 8th **\$12.00** per day, per child

***** ALL PART TIME AFTERCARE IS BILLED VIA FACTS AS AN INCIDENTAL CHARGE.**

THIS WILL BE AN AUTOMATIC WITHDRAWAL. Part time aftercare is entered at the end of the month. Emails will be sent notifying you of the amount due. Charges assessed will correspond to the previous month and will be withdrawn on the 15th, or the closest next business day if the 15th falls on a weekend or holiday. Please be sure that your FACTS account contains the billing information you wish to have on file for aftercare charges.

My child, _____, will be attending after school program on a _____ **TIME** (Please indicate **PART time** or **FULL time**) basis. I agree to the conditions above about the financial terms for the aftercare program.

Signature _____

Date _____.

Aftercare Information

	Please Provide Requested Information Here
Child's Name:	
DOB:	
Grade:	
Custodial Parent/Guardian :	
Mother:	
Home Phone:	
Cell Phone:	
Work Phone:	
Email:	
Father:	
Home Phone:	
Cell Phone	
Work Phone:	
Email:	
Emergency Contact	
Name:	
Home Phone:	
Cell Phone:	
Work Phone:	
Name:	
Home Phone:	
Cell Phone:	
Work Phone:	
Persons Other Than Parents who may pick up the child/children	
Name	Relation to Child
1.	
2.	
3.	
4.	
5.	

Any person listed above may be asked to show ID
if not recognized by the school personnel.

Health Information

Child's Name _____

Please list any medications your child takes regularly.

1. _____

2. _____

Please list any food or environmental allergies (i.e. peanuts, bee stings)

1. _____

2. _____

Please list any health condition of which we should be aware (i.e. migraine, seizure disorder, asthma, physical activity limitations)

1. _____

2. _____

Please feel free to share any other information you feel would help our staff provide the best possible care for your child.

All information provided will remain confidential. If necessary it will be shared with after care personnel and health care professionals.

Child's Doctor _____

Phone # _____

Permission/Release

1. I hereby authorize the staff of St. Mary's Aftercare to act on my behalf in seeking and approving emergency medical attention for my child.

2. I release St. Mary's School and Aftercare employees from all liabilities of all sponsored activities of the program.

3. I have completed all health history and emergency information forms and they are accurate to the best of my knowledge.

Signature _____

I understand that the summer program is a service provided by St. Mary's School to provide a safe, enriching, environment for St. Mary's students. I have read and understand all policies and procedures including those in the St. Mary's Student and Parent Handbook. I understand it is my responsibility as a parent to encourage my child to be respectful of others at all times and to follow all the rules. I further understand that if my child is unable or unwilling to respect the rights of others in the program or follow the rules of the program, he/she may be removed from the program.

Signature of parent or guardian: _____ Date: _____

PLEASE KEEP THE REMAINING PAGES FOR YOUR REFERENCE

St. Mary's Aftercare Program

Policies and Procedures

Snacks- An individually wrapped snack will be provided daily.

Pick-Up Procedure- When you arrive to pick up your child, please see one of the aftercare employees. You may then sign your child out and they will be released. Only persons authorized on the registration form will be permitted to pick up your child. Any person other than the custodial parent will be required to show picture I.D.

Late Pick-Up- If for any reason you will not be able to pick your child up by 5:30, please call Bonnie Thompson at (731) 394-2911. Please make every effort to be on time. Habitual lateness (3 or more times of more than 10 minutes) will incur a late fee of **\$10.00** per late pickup.

Telephone Use- Telephone use is for emergency use only. Please make arrangements in advance and send a note if your child will deviate from his or her normal pick-up routine.

Sickness- School Policies will be followed regarding sickness. If the child should become sick at the Aftercare Program, the parents will be called.

Medicine- School policies will be followed regarding the administering of medication. A medication form must be filled out and the medication must be in the prescription bottle.

Extracurricular Activity Sign Out- If your child will be leaving the aftercare program to attend any other after school activity such as sports or clubs, you must fill out a permission slip and provide transportation.

General Policies and Procedures

1. Athletic or other closed toe shoes must be worn.
2. No clothing with inappropriate messages may be worn
3. **No toys** are to be brought from home.
4. Personal displays of affection are not permitted.
5. On half days parents must send a lunch. A snack will be provided.
6. **No electronics** may be brought from home.
7. Gum chewing is not permitted except when approved by the director.
8. Children may not engage in rough play or contact sports such as tackle football.
9. All children are expected to show respect for adults as well as peers at all times.
10. Television will be watched only for special events. Rated G movies may be shown on half days.
11. Activities are provided to encourage and foster social interaction. Students who choose not to participate may read or do homework or an individual activity that does not interfere with the rights of others.
12. No teasing or fighting will be permitted.
13. Children are expected to follow all St. Mary's policies and procedures as outlined in the Student Handbook. Any failure to do so may result in expulsion from the St. Mary's Aftercare Program.
14. In the event of *inclement weather*, aftercare will be provided until all children are picked up. For the safety of the children and staff, please make every effort to pick your child up as soon as possible after school is dismissed.
15. The St. Mary's Aftercare Program reserves the right to amend these policies as deemed necessary.